



**Tokugawa Judo Club**  
**8208 Coronet Road**  
**Edmonton, Alberta**  
**T6S 4P1**  
**780-465-0663**

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*Job Description*

**Head Instructor:**

- Oversee the technical aspect of the club's programs.
- Prepare and deliver beginner judo classes
- Prepare and deliver advanced judo classes.
- Set guidelines for advancement in grades.
- Perform gradings on athletes.
- Minimum Level 2 NCCP certification.
- Minimum rank registered with the provincial association of 1<sup>st</sup> degree black belt.
- Set up on and off mat training programs for high performance club athletes.
- Determine yearly competition schedule for the club.
- Ensure proper paperwork is completed for competitions and registrations.
- Interact with athletes and parents on a daily basis.
- Promote the culture of the sport of judo.

Signed this day: \_\_\_\_\_

\_\_\_\_\_  
(Head Instructor)

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(President)