

**THIS FORM MUST BE SUBMITTED AND APPROVED
BEFORE GAMING PROCEEDS CAN BE USED FOR TRAVEL OUTSIDE ALBERTA**

For travel outside of Canada, the group must demonstrate a similar activity does not exist in Canada.

Eligible travel in Alberta does not require the submission of a Travel Itinerary Form.

Note: The travel must be required for the group to deliver its programs in Alberta. Travel that is social, recreational or administrative in nature is not eligible.

Return this form to: 50 Corriveau Avenue
St. Albert, AB T8N 3T5
Telephone: 780/447-8600
Toll-Free: 1-800-272-8876
Fax: 780/447-8912
Website: www.aglc.gov.ab.ca

ORGANIZATION NAME

Name: _____ I.D.#: _____

Address: _____

_____ City/Town

_____ Postal Code

SIGNING AUTHORITIES

WE CERTIFY THAT: all information and documents supplied are correct, and the group has authorized us to make this request. Any AGLC Inspector may examine and make copies of all records relating to this request and/or licence. This includes the approved bank account(s) at any financial institution(s).

President Signature: _____

Print Full Name: _____

Date of Birth:

yy	mm	dd
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Mailing Address: _____

_____ Postal Code

Residence Phone: () _____

Business Phone: () _____

Fax: () _____

Email: _____

Treasurer Signature: _____

Print Full Name: _____

Date of Birth:

yy	mm	dd
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Mailing Address: _____

_____ Postal Code

Residence Phone: () _____

Business Phone: () _____

Fax: () _____

Email: _____

EVENT

Name: _____

Destination: _____ Dates: _____

Describe the activity/event: _____

*The following information must be attached to this form:

- Letter of invitation / approval / sanction list – see Interpretation Bulletin for details.
- Detailed daily schedule.
- List of names and positions held for all individuals traveling.

*Refer to Interpretation Bulletin.

EVENT (Con't)	
Number of Participants: _____	Number of Support Staff: _____
<i>(Attach list of names and positions held with organization. Note: 1 support person per 5 participants or portion thereof – see Interpretation Bulletin)</i>	
Individual Participant Contributions: \$ _____	Individual Support Staff Contributions: \$ _____
Number of individuals 21 years of age and under: _____	
Number of individuals over the age of 21: _____	
*Sports groups must ensure a minimum of 50% of its gaming proceeds are used on its youth programs.	

ESTIMATED EXPENSES	Cost	# of Persons	# of Days	Sub-Total
Transportation Costs	\$ _____ x _____	x _____	= _____	\$ _____
Vehicle Rentals	\$ _____ x _____	x _____	= _____	\$ _____
Equipment Transportation	\$ _____ x _____	x _____	= _____	\$ _____
Accommodation	\$ _____ x _____	x _____	= _____	\$ _____
Food	\$ _____ x _____	x _____	= _____	\$ _____
Entry Fees	\$ _____ x _____	x _____	= _____	\$ _____
TOTAL				\$ _____
LESS: NON-GAMING CONTRIBUTIONS				\$ _____
GAMING PROCEEDS REQUESTED				\$

FOR OFFICIAL USE ONLY	Approved / NOT Approved
Comments/Conditions: _____ _____ _____ _____ _____ _____	Total Gaming Proceeds to be used: \$ _____ _____ per: Alberta Gaming and Liquor Commission _____ Date

<p>The information collected as part of this application is for the sole use of the Alberta Gaming and Liquor Commission in determining the eligibility of the applicant for registration.</p> <p>The specific legal authority for the collection of this information is the <i>Alberta Gaming and Liquor Act</i>, and the <i>Alberta Gaming and Liquor Regulation</i>.</p>	<p>Enquiries regarding the collection of information in accordance with the <i>Freedom of Information and Protection of Privacy Act</i> should be directed to:</p> <p style="text-align: center;">F.O.I.P. Coordinator Alberta Gaming and Liquor Commission 50 Corriveau Avenue St. Albert, Alberta T8N 3T5 Telephone: (780) 447-8600 Fax: (780) 447-8919 Website: www.aglc.gov.ab.ca</p>
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